



Defining Moment Events LLC

SCHOOL EVENT & PRIVATE PARTY- DJ & Sound Request Form

General Information:

Event: _____ Event Date: _____

Event Start Time: _____ Event End Time: _____

Event Venue: _____

Address: _____

Contact Person Responsible for Event: _____

Phone: _____ Email: _____

Setup Time: (We require at least 1 hour of setup time prior to event): _____

Desired DJ attire: _____

Event Details:

Event Theme: _____

Dinner Served: YES NO

Arrival/Dinner Music: YES NO

If yes, dinner music style: _____

Emcee/ Announcements needed: YES NO

Special Presentations YES NO

If yes, please give details (i.e.: king/queen, etc)

Desired Music Style of Event: _____

Other important details the DJ needs to know:
